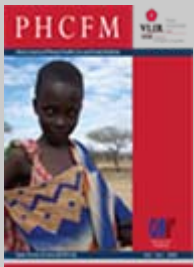


OpenJournals Publishing presents:

PEER REVIEW FOR SCHOLARLY PUBLISHING IN PRIMARY HEALTH CARE AND FAMILY MEDICINE

Wednesday 19th November
PrimaFamed Conference
Kampala, Uganda





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Introducing

**AFRICAN JOURNAL
OF
PRIMARY HEALTH CARE
AND FAMILY MEDICINE**

www.phcfm.org



- No **pan-African home** for primary health care and family medicine research
- Existing journals tend to be **discipline- or country specific**
- African research (by/on) published in **non-African journals**
- No existing primary health care and family medicine journal with a focus on **encouraging academic discourse across the African continent**
- No author **mentoring**



- Repository for **cutting-edge, peer-reviewed research**
- All fields of **primary health care and family medicine** in a **uniquely African context**.
- Encouraging **scholarly exchange between family medicine and primary health care researchers and practitioners** across Africa,
- Provides a **contextual and holistic view** of family medicine as practised across the continent.
- Indispensable for primary health care practitioners, family medicine specialists and academics from both the developing and developed worlds, and offers an engaging insight into the **growth of these disciplines** from a **distinctly African perspective**.



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Journal cover - print



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African Journal of Primary Health Care and Family Medicine

Welcome to the African Journal of Primary Health Care and Family Medicine.

The African Journal of Primary Health Care and Family Medicine (PHCFM) serves as a repository for cutting-edge, peer-reviewed research in all fields of primary health care and family medicine in a uniquely African context.

Encouraging scholarly exchange between family medicine and primary health care researchers and

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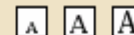


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OpenJournals Publishing vision

“To provide a cost effective and sustainable open access publishing solution to scholarly journals, particularly from Sub-Saharan Africa”



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- Manage portfolio of 16 journals

- **Flemish Interuniversity Council (VLIR)**, with financial support from the **Belgian Government's Directorate General for Development Cooperation** (www.vliruos.be)
- **Flemish Interuniversity Centre for Family Medicine Education (ICHO)** (www.icho.be)
- **Global Health through Education Training and Service (GHETS)** (www.ghets.org)
- **The Network Towards Unity for Health (TUFH)** (www.the-networktufh.org)
- **European Forum for Primary Care (EFPC)** (www.europrimarycare.org)



**PROFESSOR GBOYEGA OGUNBANJO**

FCFP(SA), MFamMed, FACRRM, FACTM, FAFP(SA),

- Interim Director: Research, University of Limpopo, RSA
- Specialist family physician
- President: College of Family Physicians of South Africa
- International publishing experience:
 - Experienced author
 - Editor: Transactions – Journal of the Colleges of Medicine of South Africa
 - Associate Editor: SA Family Practice Journal



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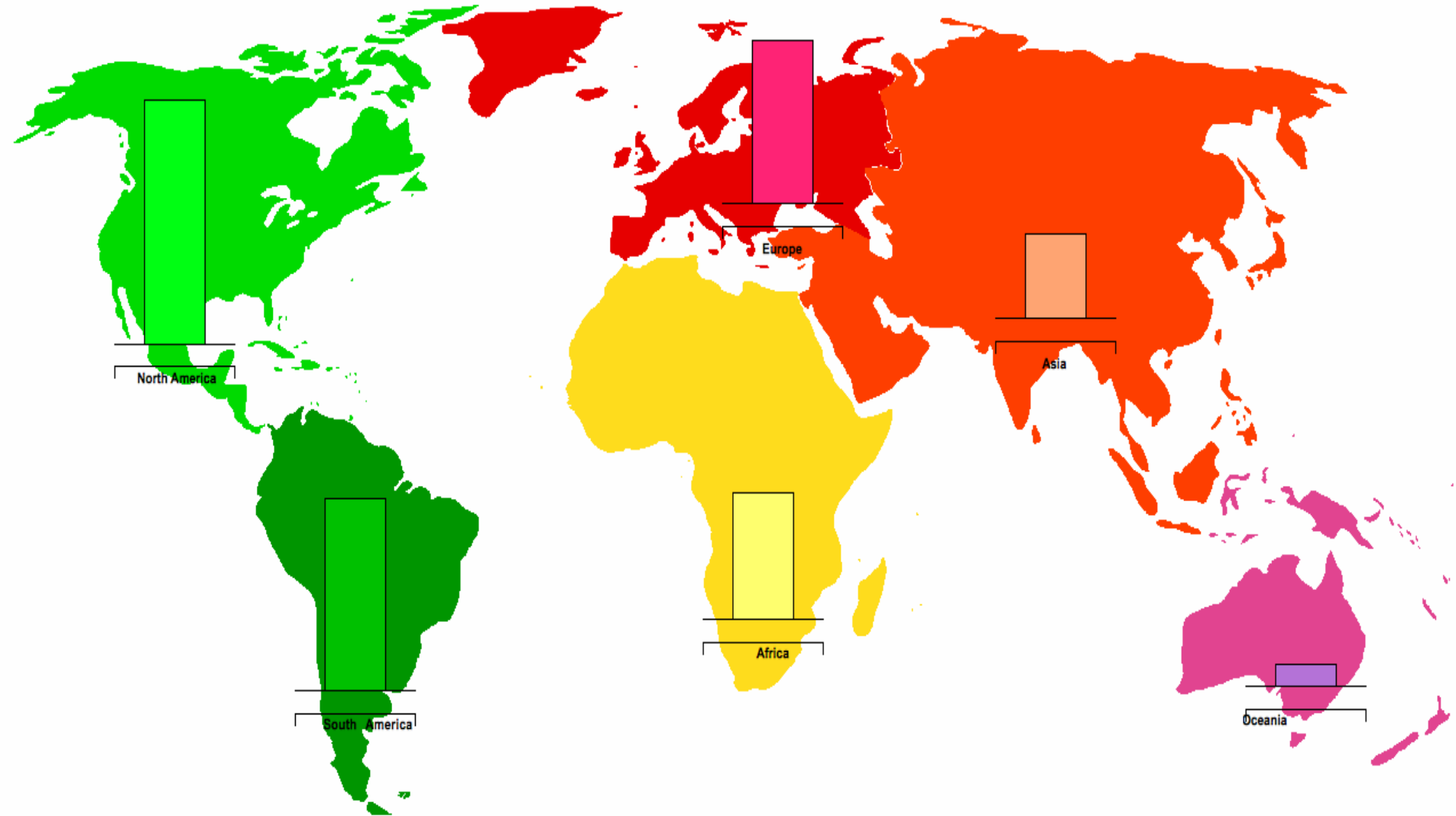


OJS Journals by Continent

October 2008

Number of Journals

Asia	220
Europe	426
Africa	331
Oceania	56
North America	641
South America	502



1. Author uploads manuscript
 2. Designated Title Operations Coordinator quality checks manuscript
 3. When manuscript is in correct format and ready for the review process, TOC uploads a blind review version of the manuscript and alerts the journal Editor
 4. The journal Editor views the manuscript and assigns two to three relevant reviewers
 5. The reviewers receive an **email** to invite them to review the manuscript.
- THEN...





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Active Submissions

ACTIVE ARCHIVE

ID	MM-DD ASSIGNED	SEC	TITLE	DUE	REVIEW ROUND
1	11-13	ED	TEST	12-09	2

1 - 1 of 1 Items

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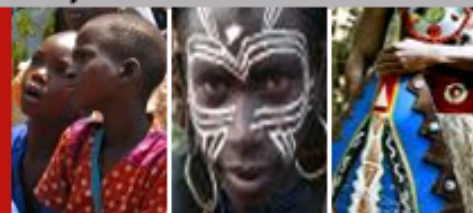
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[Home](#) > [User](#) > [Reviewer](#) > #1 > **Review**

#1 Review

Submission To Be Reviewed

Title	test
Journal Section	Editorials
Abstract	test
Submission Editor	admin
Submission Metadata	VIEW METADATA

Review Schedule

Editor's Request	2008-11-13
Your Response	—
Review Submitted	—
Review Due	2008-12-09

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Review Steps

1. Welcome to the PHCFM review page. Please notify the inviting editor immediately whether you will be able to perform the review or not. (Click on the green appropriate envelope below, and send the e-mail.)

Response Will do the review Unable to do the review

2. If you have accepted the review, you will be permitted to take action in steps 3-7. For detailed instructions on how to perform the review and to download a review template, please refer to the Reviewer Guidelines below.

3. To download the article and supplementary files, click on the underlined file name(s) and save them to your computer. You may wish to leave the website now to perform your review. Refer to the Reviewer Guidelines on how to return to this review page and how to perform steps 4-7.

Submission Manuscript [1-2-2-RV.DOC](#) 2008-11-07

Supplementary File(s) None

4. Please declare whether or not you have competing interests with regard to this research article. If any competing interest, click on the "save" button below the text box to record your comments. (see [CI POLICY](#)).

5. Type or paste your review report onto the system by clicking on the green envelope next to "Review". This will open a pop-up page. Type or paste your report in the appropriate field(s) and click on SAVE and then CLOSE to return to this review page. Continue to step 6-7 to complete your review.

Review 

6. Alternatively, you can upload your review report and/or a manuscript with tracked changes as separate files for the Editor. Click on Browse to find the files on your computer and click on "Upload". Repeat for multiple files.

Uploaded files

None

ENSURING A BLIND REVIEW

7. Finally, make a recommendation on the manuscript for the Editor from the drop-down menu below (Choose one) and click on "Submit Review To Editor". Please note that have to enter a review (step 5) or upload a file (step 6) to be able to complete this step.

Recommendation

Send Email

To

CC

BCC

Send a copy of this message to my address (helen@aosis.co.za)

Attachments

From "Helen Terrington" <helen@aosis.co.za>

Subject

Body

admin :

I am able and willing to review the submission, "test," for African Journal of Primary Health Care and Family Medicine. Thank you for thinking of me, and I plan to have the review completed by its due date, 2008-12-09, if not before.

Helen Terrington

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Reviewer Guidelines

Thank you for agreeing to review the paper and for your invaluable contribution in time and expertise. PHCFM aims to publish original research of relevance and interest to the development of concepts pertaining contextual and holistic view of family medicine as practised across the continent. We rely on you as an independent reviewer to ensure that PHCFM papers are understandable, valid, important, interesting and enjoyed.

We will appreciate it very much if you can submit your report by the due date. Please contact the Title Operations Coordinator (TOC) immediately should you wish to extend the deadline:

submissions@phcfm.org

1. If you require video guidance on how to use the website to complete your review please [CLICK HERE](#). (3 minute video)
2. To download the following guidelines in MS Word please [CLICK HERE](#)

Thank you in advance for your contribution to make PHCFM an essential worldwide read.

Select the appropriate link for further information:

- ~ [Understanding the Review Steps](#)
 - ~ [Ethical Code of Reviewers](#)
 - ~ [Feedback to Reviewers](#)
 - ~ [Troubleshooting](#)
-




3. To download the article and supplementary files, click on the underlined file name(s) and save them to your computer. You may wish to leave the website now to perform your review. Refer to the Reviewer Guidelines on how to return to this review page and how to perform steps 4-7.

Submission Manuscript	<u>1-2-2-RV.DOC</u>	2008-11-07
Supplementary File(s)	None	

Step 3


If you accept to do the review, you will get access to **download the manuscript and supplementary files and save them to your computer**. Click on the underlined article file code (e.g. 288-1138-2-RV.DOC) and/or supplementary file(s) code(s) (e.g. 288-1138-2-SP.DOC) and save them to a file on your computer.

- 
4. Please declare whether or not you have competing interests with regard to this research article. If any competing interest, click on the "save" button below the text box to record your comments. (see [CI POLICY](#)).

Save

Step 4

Declaring any conflicts of interest is facilitated by typing your declaration in the provided field. Click on Save to save your declaration to the system.




5. Type or paste your review report onto the system by clicking on the green envelope next to "Review". This will open a pop-up page. Type or paste your report in the appropriate field(s) and click on SAVE and then CLOSE to return to this review page. Continue to step 6-7 to complete your review.

Review 

Step 5

- If you simply want to **type a short review report with no attachments** you can click on the green icon next to the word **Review** in step 4. Type your review report in the appropriate field and press SAVE and then CLOSE. Proceed to step 7 to complete your review.
- You may also **copy the report from a Word document**: minimise the webpage and open the Word file on your computer. Copy the text from the Word file and paste the text in the appropriate field. To successfully save it to the system, click on SAVE and then CLOSE to get back to this review page. Proceed to step 7 to complete your review.

- 
6. Alternatively, you can upload your review report and/or a manuscript with tracked changes as separate files for the Editor. Click on Browse to find the files on your computer and click on "Upload". Repeat for multiple files.

Uploaded files

None

Browse...

Upload

ENSURING A BLIND REVIEW

Step 6: Preferred method

- If you have used the reviewer template or your **own review report**, you can upload it as a saved file from your computer in step 6. To successfully upload the file, you have to click on Browse to access the folder where it is saved on you computer. Double click on the file icon or click on the icon and click **Open** to import it. Press **Upload** next to the browser. The file name will now appear with a RV file code. Please check that you have uploaded the correct file or version by clicking on the underlined RV files. Delete if necessary and browse and upload again.
- If you want to **upload a review report AND the manuscript with tracked changes**: Simply click on the browser, double click on the manuscript icon where it is saved on you computer and click on **Upload**.



7. Finally, make a recommendation on the manuscript for the Editor from the drop-down menu below (Choose one) and click on "Submit Review To Editor". Please note that have to enter a review (step 5) or upload a file (step 6) to be able to complete this step.

Recommendation

Choose One



Submit Review To Editor

Step 7

Please make a recommendation for the manuscript in step 7 after uploading the report in step 5 or step 6. Click on Choose one, select you recommendation and click on Submit Review to Editor to complete your review.

Thanks for your time.

Any questions?